

Meeting of the Board of Trustees

Minutes for September 14, 2009

Approved October 5, 2009

Present:

Dorothy Balko
Bill Laraway
Jennifer Birckmayer
Andrew Pellettieri
Bruce Charbonneau
Gary Spielmann
Patty Easton
Christian Sweningsen
Lee Jamison
Karen Vecellio
Julie Johnson, Director

Guests:

Bonnie Shanon, Warren Applegate, Bob Albern from the Friends of the Library
Paul Mays and Megan Brennen from Butler, Rowland, Mays LLP, architects

Absent:

Jim Tuttle (excused)
Michael Wheeler (excused)

Meeting was called to order by Gary Spielmann at 7:00 PM.

Architects Presentation

Paul Mays presented his approach to planning for the proposed library addition. He said his priorities are 1. Respect the historic fabric of the existing building 2. Assess and solve the buildings limitations with respect to space and technology. He will evaluate the building and the site. They have already completed measured drawings of the existing floor plan. Next will come engineering evaluations, and a look at code requirements. He recommends 1. Survey of property boundaries 2. Topographical drawings 3. Building envelope evaluation by Steve Rowland.

Regarding assisting KML with fundraisaing, he will hold periodic workshops for the public, and will help with presentation graphics, etc.

Discussion followed as to his estimates of cost per square foot, various work area needs, and green construction.

Minutes

Jenny moved, Patty seconded, motion passed to approve the minutes of July 6, 2009, with corrections.

Friends

Bonnie reported an increase of revenue from the book sale. In 2008, \$925 was raised; in 2009, \$1,800. They will donate \$500 to the building fund, and will increase their support of the newsletter, as they garnered 20 new members from the newsletter.

Director's report (attached)

Julie gave highlights. Julie attended a director's retreat. The children's summer reading program resulted in 1,112 books read. She announced that Tim Gordon will be at the library this coming Friday from 11 to 1.

Treasurer's report

No report.

Building and Grounds

Dot reports that the section of fence is done; thanks to Bruce and Patty. There are still problems with the dehumidifier; Christian will take a look at it. There has been a 50% decrease in electricity usage, due to installation of CFLs.

Fundraising Committee

Bill reports that the Kinderhook Runner's Club made a \$250 donation to the Building Fund; this was in addition to their customary \$250 donation from the OK 5K Run.

Finance Committee

No report.

Operations Committee

Karen reports that Julie went to the Primary school on Family Night. They have set a goal for every family to have a library card.

Old Business

By-Law Changes

As was previously announced, the By-laws will be modified to:

1. Move the Annual Meeting to March, effective 2011.
2. Removal of Trustees: a) for three consecutive unexcused absences b) failure to adhere to the code of ethics c) removal requires a vote of two-thirds of the board.

Jenny moved, Patty seconded, passed.

New Business

21st Century Library Committee

We discussed and reaffirmed that this committee will continue to operate as a committee of the whole, including the Friends and other interested parties. The Phase One schedule of the building project has paid out \$2,000 to the architects. The entire cost of Phase One is \$23,500. The schedule for this phase is not finalized; there is flexibility in scheduling per progress of fundraising.

Sunday Coverage

9/20 Jenny; 9/27 Patty; 10/4 Christian; 10/11 Dot.

Next meeting October 5.

Christian moved, Lee seconded; meeting adjourned at 9:20 p.m.

Respectfully submitted,
Lee Jamison
ccs