

APPROVED MINUTES
KINDERHOOK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 14TH, 2016

Present

Dot Balko, Secretary
Bill Better
Matt Cabral
Bruce Charbonneau, Treasurer
Jeremy Darman
AnnaLee Giraldo, Director
Lee Jamison

George Mayer
Elizabeth Phillips
Marian Sole
Gary Spielmann, President
Jim Tuttle
Karen Vecellio, Vice President

Excused

Jane Jessup Mayer; Mark Wilson

Guests

Marie Orlando, Bonnie Shannon, Hollis Seamon, Friends of the Library; Judy Van Allen; Barbara Reina

Call to Order: Members in attendance constituted a quorum. Spielmann called the meeting to order at 7:00pm.

Announcements: Spielmann informed the board that association dues will be collected at the end of the meeting. He said this was the Annual Meeting and the beginning of the library's 88th year of service to the community, and briefly discussed the history of the library and the board. He thanked Giraldo and the Friends of the Library for their service and contributions.

February Minutes: Minutes were distributed in advance for review. A motion to accept the minutes was made by Tuttle, seconded by Sole, and passed without dissent.

Friends of the Library: Orlando informed the board that the Friends have made a \$3200 donation to the library. She also discussed the upcoming book sale on June 10th and 11th, which will be held at the McNary center; the general membership meeting being held on May 14th, which will be followed by their program Fan Fascination; and the launch of the Limerick Project on May 6th and 7th with a reception at the library and an art gallery setup at the Feed & Seed bookshop.

Director's Report: Circulation statistics were distributed in advance. Giraldo discussed the library's increased programming, attendance, and circulation. She also discussed the success of Advocacy Day, funds received from Columbia County, Valatie, and Kinderhook, numerous professional development events that she participated in, and upcoming programs and events.

Treasurer's report: Charbonneau reviewed the Profit and Loss report for the board.

December Expenditures: Phillips reviewed and approved the check register (\$5,042.35) and Visa bill (\$476.95) for December.

January Expenditures: Giraldo reported that Wilson has reviewed and approved the check register (\$13,273.67) and Visa bill (\$672.10) for January.

February Expenditures: Balko volunteered to review the February expenditures for the April meeting.

Nominations Committee: The Nominating Committee recommended Michael Leonard to fill a vacancy for a full three-year term. Better, Cabral, Jessup Mayer, and Phillips indicated a wish to serve another term. There being no other nominations from the floor, Spielmann asked Balko, as Secretary, to cast one ballot for the slate of nominees. Spielmann distributed a statement of recommendations for library trustees governing their actions as board members.

Building and Grounds Committee: Darman informed the board that the yard cleanup day is scheduled for April 30th. He also mentioned that the tree stump in the yard will be cut further to ease its removal, and that the committee is looking into repairing a deteriorating fence post.

Finance Committee: Charbonneau sought a motion to move \$50,000 between accounts to fund the electrical project. A motion to amend the budget for the electrical project was made by Tuttle, seconded by Cabral, and passed without dissent.

Operations Committee: Vecellio discussed a meeting with the committee in which they discussed updating the whistleblower and "conflict of interest" policies. She also pointed out that the Director's evaluation includes the same information as 2015's. Vecellio will have the updated policies emailed to the board before the April meeting.

Building Construction: Charbonneau informed the board that construction plans will be submitted to the village planning board. Cabral discussed the village Comprehensive Plan, and informed the board that the library was a top priority of survey participants.

Fundraising: Sole updated the board on the fundraising process and the various committees involved. Tuttle updated the board on the amount of funding raised by the campaign, and discussed an upcoming party planned for potential donors.

Old Business

Lloyd Trust: Nothing to report.

414 Proposition: Giraldo informed the board that there are a number of projects that the increased funding can go towards, and that these talking points can be used when discussing the increase with the public.

Spielmann distributed the percentage breakdown of the increases, and the board discussed the benefits and drawbacks to the various amounts. A motion to seek a 414 increase at 6% was made by Tuttle, seconded by Vecellio, and passed without dissent.

New Business

Folk Art Project/Limericks Video: Spielmann reviewed the Sketchbook by H.V.S. project for the board and introduced Hollis Seamon and Barbara Reina, who were heavily involved in the development of the promotional video. The video was screened for the board, and was followed by Reina and Seamon discussing publicity, financing, and the future of the project.

The Board discussed the content of the sketchbook and its implications for the library in the community. Spielmann noted that since the sketchbook is owned by the library, any public sale of reproductions of its contents would require board consent and approval. Accordingly, the board voted to approve the sale of 25 sketches, following their visual inspection by the board. The motion was made by Tuttle, seconded by Vecellio, and passed without dissent.

Association Dues: Annual dues were collected from trustees.

Sunday Coverage:

March 20th Charbonneau	March 27th n/a	April 3rd Vecellio	April 10th Better
April 17th Darman	April 24th Wilson		

Next meeting: April 11th, 2016

Adjournment: A motion to adjourn was made by Better, seconded by Balko, and passed without dissent. Meeting was adjourned at 8:53 pm.