

**APPROVED MINUTES
KINDERHOOK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
FEBRUARY 10TH, 2021**

Present

Patricia Altman
Dot Balko
Ann Birckmayer
Bruce Charbonneau, Treasurer
AnnaLee Dragon, Director
Jim Fleming
Lee Jamison
Michael Leonard

George Mayer
Bernadette Powis
Kathryn Schneider, Secretary
Marian Sole
Gary Spielmann, President
Jim Tuttle
Karen Vecellio, Vice President
Mark Wilson

Excused

Guests

Judy Van Allen; Marie Orlando, Friends of the Library

Call to Order/Announcements: Spielmann called the meeting to order at 7:00pm. Schneider took roll. Dragon announced that bookkeeper Judy Van Allen will be working towards retirement from her position after about 20 years, and will help search for and educate a new bookkeeper. Dragon also announced that a bill is moving through the New York State legislature that would require only 25 signatures for a 414 initiative due to the pandemic.

Public Comments:

January Minutes: A motion to approve the January minutes was made by Vecellio, seconded by Fleming, and passed without dissent.

Friends of the Library: Orlando informed the board that the Friends are continuing to meet monthly and discussing a number of fundraising possibilities.

Director's Report: Dragon has been updating the board weekly on Fridays on library activities and news through emails. She informed the board that library Directors will now be responsible for tracking trustee trainings, she is currently working on the annual report for the state, and] there is a newsletter deadline approaching for the spring quarter.

Spielmann discussed the departure of three trustees from the board once their terms are up in March: Bruce Charbonneau, Dot Balko, and George Mayer. He spoke of each of their years of service and thanked them all for their dedication.

Treasurer's report: Charbonneau reported the library funding has been arriving on time and as expected.

December Expenditures: Altman reviewed and approved the December check register (\$7,907.34) and the Mastercard (\$489.82).

January expenditures: Powis volunteered to review the January expenditures for the March meeting.

Nominations Committee: Wilson reported that with Charbonneau leaving the board, the committee asked Tuttle if he would fill the role as treasurer. A motion to approve Tuttle as treasurer for 2021 was made by Wilson, seconded by Sole, and passed without dissent.

Wilson also reported that the committee has received 20 potential candidates for the three available seats. The committee will continue accepting nominations through Feb 12th, and will then meet to discuss the applicants and set up interviews. At the March meeting, the committee will put forward three candidates for board approval. Spielmann reviewed the five criteria that he and Wilson developed in looking for candidates.

Building and Grounds Committee: Altman thanked Balko for the work that she had put in as the prior chair of the B&G committee. She also thanked Wilson for helping replace the flag outside of the library.

Finance Committee: Charbonneau informed the board that the Library's CD matured on Saturday, and is going to be rolled over for another year. He also reported that the last \$39,000 in outstanding donations for the Capital Campaign should be covered by 2022.

Operations Committee: Vecellio informed the board that she is having a lawyer review the updated personnel policy by the March meeting.

Fundraising Committee: Sole reported that the committee had an expectation of raising \$31,500, and has already raised over \$34,000. Sole also reported that the committee has decided to move ahead with the paver fundraising, and will gauge community interest in purchasing pavers for the back patio. The committee would need to order a set amount of bricks, and so if there is enough interest then they can proceed with the orders.

Old Business

New Business

Public Comments

Trustee Assignments:

Sunday Coverage: TBD

Next meeting: March 10th, 2021

Adjournment: A motion to adjourn was made by Sole, seconded by Altman, and passed without dissent. Meeting adjourned at 7:51pm