

APPROVED MINUTES
KINDERHOOK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 10TH, 2021

Present

Patricia Altman
Ann Birckmayer
AnnaLee Dragon, Director
Jim Fleming
Lee Jamison
M. Carol Leber
Michael Leonard
Brad Lohrenz

Bernadette Powis
Marisa Rothstein
Kathryn Schneider, Secretary
Marian Sole
Gary Spielmann, President
Jim Tuttle, Treasurer
Karen Vecellio, Vice President
Mark Wilson

Excused

Guests

Judy Van Allen; Marie Orlando, Friends of the Library; Anthony Scalzo, CPA; George Mayer

Call to Order/Announcements: Spielmann called the meeting to order at 7:00pm. Spielmann congratulated Dragon on her nine-year anniversary coming up later in the month. He also acknowledged the work that Birckmayer has done in the community signing residents up for vaccination appointments. Schneider took roll.

Financial Review Report: Accountant Anthony Scalzo discussed the review that he has completed for the library, which he pointed out is slightly less involved than a full audit would be. He discussed a number of key points, including the statement of financial position, statement of activities, and his notes regarding the report.

Public Comments:

February Minutes: A motion to approve the February minutes was made by Vecellio, seconded by Altman, and passed without dissent.

Friends of the Library: Orlando reported that the Friends are hoping to reintroduce small book sales in the spring, and have one planned so far to coincide with the opening of the farmer's market.

Director's Report: Dragon informed the board that she will continue her weekly Friday emails. She also mentioned that beginning in mid-March, most of the Library staff will be eligible to get their Covid-19 vaccinations.

Treasurer's report: Dragon informed the board that the library has received the annual Hudson River Bank & Trust donation, which was \$10,000 this year, an increase from the usual \$7,500.

January expenditures: Powis reviewed and approved the January check register (\$13,663.04) and Mastercard bill (\$350.71).

February Expenditures: Sole volunteered to review the February expenditures for the April meeting.

Nominations Committee: Spielmann announced that Tuttle will be taking over the role of Treasurer, and asked the board for a motion to approve Birckmayer as Assistant Treasurer in order to have more approved signatories at the banks and to help sign checks as needed.

A motion to resolve that Treasurer Frank J. Tuttle, Assistant Treasurer Ann Birckmayer, and President Gary Spielmann are authorized to sign checks and make other withdrawals from the bank accounts of the Kinderhook Memorial Library, and that all previous authorizations are withdrawn was made by Powis, seconded by Wilson, and passed without dissent.

This authority is given with respect to the following banks:

Community Bank NA

Key Bank NA

Berkshire Bank

TrustCo Bank

Bank of Greene County

Wilson thanked trustees for their candidate submissions and help with the nomination and interview process. He thanked the leaving trustees for their contributions and service to the board. He distributed the three exit interview statements with the committee in advance so that their statements can be used to assist and improve the board and committees going forward.

He also announced that Tuttle's and Sole's terms end, and that they have elected to stay for an additional three-year term. A motion to approve their reelection was made by Fleming, seconded by Jamison and passed without dissent.

Wilson presented three candidates to fill the vacancies on the board: M. Carol Leber, Brad Lohrenz, and Marisa Rothstein are on the slate to begin three-year terms. After presenting the slate, he asked the board for any other nominations, of which there were none. A motion to approve the slate of M. Carol Leber, Brad Lohrenz, and Marisa Rothstein was made by Vecellio, seconded by Altman and passed without dissent. Each new trustee was given the opportunity to introduce themselves.

Building and Grounds Committee: Nothing to report.

Finance Committee: Nothing to report.

Operations Committee: Vecellio informed the board that the proposed personnel policy changes were approved by an independent attorney. She reviewed the proposed policy changes for the board, which involves giving Library employees paid time off (PTO) as opposed to separate vacation, sick, and personal days. A motion to accept the updated policy was made by Leber, seconded by Powis, and passed without dissent.

Fundraising Committee: Nothing to report.

Old Business

New Business

Acceptance of 2020 Annual Report: Dragon reviewed the annual report, which is necessary for the director to fill out each year. A motion to accept the annual report was made by Vecellio, seconded by Leber, and passed without dissent.

414 Requirements Update: Dragon informed the board that pursuant to a new law New York State has relaxed the requirements for libraries pursuing a 414 vote this year: only 25 signatures are required in each town to qualify for a public vote in November. This is a fraction of the number of signatures previous laws had required of libraries. Spielmann reported that he had contacted the president of the Valatie library, Emelia Teasdale, who indicated they would not be pursuing a 414 vote this year. Dragon proposed going forward with a 414 vote this year, to seek voter approval in Kinderhook and Stuyvesant for a \$13,000 increase in operating income to acquire e-materials and to replace our aging computers. The board discussed our library's tradition of seeking and receiving voter approval for increases in operating funds every other year.

Spielmann made a resolution to seek voter approval in the town of Kinderhook to increase the annual budget of the library by \$11,375 to the sum of \$257,444. Schneider took roll and noted the trustees' votes of 14 ayes and 1 abstention.

Spielmann made a resolution to seek voter approval in the town of Stuyvesant to increase the annual budget of the library by \$1,625 to the sum of \$36,386. Schneider took roll and noted the trustees' votes of 14 ayes and 1 abstention.

Public Comments

Trustee Assignments:

Sunday Coverage: TBD

Next meeting: April 14th, 2021

Adjournment: A motion to adjourn was made by Vecellio, seconded by Rothstein, and passed without dissent. Meeting adjourned at 8:32pm.