

## **Programming Policy**

*Approved March 11, 2019*

The Kinderhook Memorial Library sponsors informative and entertaining talks, demonstrations, audio-visual presentations, workshops, children's story times and crafts, concerts, and other special events. Library programs are coordinated by Library staff and offered free to the public.

Programs are selected by library staff for their relevance to community needs and interests, popular appeal, and suitability for a general audience. Presenters are chosen for their proven expertise and public performance experience. Other factors considered are the availability of staff and meeting rooms.

No fees may be charged to people attending Library programs except with the approval of the Library Director. Some children's programs may be restricted by age level or residency. Registration is sometimes limited; waiting lists are taken.

Programs may be cancelled for a number of reasons, chiefly: severe weather, absence of the presenter, or low registration. Cancelled programs are not automatically rescheduled.

The Library promotes its in-house programming through its newsletter, fliers, news releases, web site, school calendars and social media.

The Library does not advocate or endorse the content and viewpoints of presenters and programs.