Present: President Gary Spielmann, Vice President Patricia Altman, Treasurer Marian Sole, Secretary Kathryn Schneider, Ann Birckmayer, Kevin Gilrain, Lee Jamison, Carol Leber, Bernadette Powis, Christine Scott, Jim Tuttle, Karen Vecellio, Mark Wilson, Friends of the Library Chair Marie Orlando, Library Director Matthew Pavloff

Excused: Ann Birckmayer, Brad Lohrenz, Marisa Rothstein

Meeting called to order at 7:00 by Spielmann.

Public Comment: None

Minutes of May 17, 2022: Motion made by Tuttle, seconded by Jamison to approve minutes; carried unanimously.

Friends of the Library – Orlando: Friends membership is growing and has surpassed 200 members. Book donations continue at the McNary Center by appointment, and pop-up book sales at the Farmer’s Market are going well. Friends are sponsoring two upcoming music programs at Pavloff’s request. They had new table tents and note cards designed and printed with the new Friends’ logo.

Director’s Report – Pavloff:

*A meeting was held with Key Bank to set up employees’ retirement accounts.

*The NYS Senate passed a bill that will look at library districts that overlap, to prevent people from being doubly taxed. We continue to monitor the issue.

*Our second Drag Queen Story Hour went very well and was well-attended, with the first Village Pride Parade following. Many families and people of all ages in attendance. This, along with the Juneteenth celebration and two musical concerts were arranged in collaboration with the Village and hopefully will continue in the future.

*Meatless Mondays are also going well.

*We are gearing up for the Summer Reading Program and have many fun activities planned for children.

Treasurer’s Report – Sole: The performance of the stock market is concerning, but we need to ride it out. The May expenditures of $7,593.13, including the credit card bill of $905.78, were reviewed by Wilson and recommended for approval by the board. Motion to approve made by Wilson, seconded by Powis, and carried unanimously. Powis will review June expenditures.

Committee Reports:

Building and Grounds – Schneider: We had another roof leak which was fixed by Jim Romanchuk. There was a meeting about the HVAC system – it is feasible to heat the building without the boiler, so we will try to not buy oil this winter and use up what we have. The Disaster Response Plan was worked
on by Schneider and Altman, and is now updated and digitized. Schneider would like the board to vote to approve it next month. The committee is also looking to have an energy audit conducted.

**Finance – Sole:** Nothing to report.

**Audit – Leber:** We have incurred a fine of over $3,000 for the late filing of our 990. Our accountant has sent a letter to the IRS asking for the fine to be waived and explaining that the late filing was due to a change in accounting firms.

**Operations – Altman:** The committee is looking at the Conflict of Interest policy and others that need to be reviewed, but has nothing to report this month.

**Sustainability – Wilson:** The committee is meeting and working on our application for accreditation. They met with a representative from the Village Climate Smart Committee and are gathering information from National Grid. They are working on a timeline to complete the accreditation process, which hopefully can be completed within a year.

**Fundraising – Sole:** We do need to raise some funds to cover some of the audit fees. We are raising money for the painting in honor of AnnaLee that will hang in the office. A Welcome Party for new members of our community is in the works.

**Old Business:** The Assistant Director job description draft was distributed by Pavloff. Minor wording changes were suggested, and Powis made a motion to adopt the draft with the suggested changes. Motion seconded by Leber and adopted unanimously. Pavloff said he would like to review the job description after a year to see how well it is meeting the Library’s needs.

**New Business:** Discussion of Spielmann’s report on Findings of the 2020 Census Bureau’s American Community Survey About Kinderhook and Stuyvesant. There is a great deal of demographic information, which is likely incomplete based on the means of information gathering by the Census – some populations of people are likely left out. Nevertheless, there may be implications in the data for our long range planning, and therefore it was requested that the Operations/Long Range Planning Committee take a closer look at the report and utilize it for planning purposes. Spielmann shared the report with the Kinderhook and Stuyvesant town supervisors and the Kinderhook mayor, as well as the County Economic Development Director, and Rebekkah Smith Aldrich at MHLS. Pavloff will also share it with the County Library Directors.

A brief discussion was held about the anonymous letter received by the Library concerning the Drag Queen Story Hour.

A **motion to adjourn** was made at 8:20 by Powis, seconded by Sole, and carried unanimously.

Respectfully submitted,

Karen Vecellio