Present:

President Gary Spielmann, Vice President Patricia Altman, Treasurer Marian Sole, Secretary Kathryn Schneider, Ann Birckmayer, Kevin Gilrain, Lee Jamison, M. Carol Leber, Brad Lohrenz, Marisa Rothstein, Christina Scott, Jim Tuttle, Karen Vecellio, Mark Wilson, Director Matthew Pavloff

Excused: Bernadette Powis

Meeting called to order by Spielmann at 7:00 p.m.

Introductions were made of new trustees Christina Scott and Kevin Gilrain.

Friends of the Library Report – Spielmann for Marie Orlando: The book donations by appointment is going very well.

Director’s Report – Pavloff: We have hired a new teen librarian – Emily Kinney - and she started this week. She has a lot of prior experience working with teens. Pavloff set up a meeting with Rebekkah Smith Aldrich and Casey Conlin for a new director’s orientation. Pavloff also is working closely with the Village Recreation Commission on several events in the village this spring – a Juneteenth celebration and a PRIDE Day celebration in conjunction with the Library’s Drag Queen Story Hour on June 4th. Pavloff also reported that masks are now recommended rather than required for patrons in the library, though they are still required for library staff. He reported that NYLA’s Advocacy Week wrapped up and meetings with Assemblyman Jake Ashby’s staff were productive and well-received.

Pavloff also recommended a salary increase for the children’s librarian, and requested Board approval to establish an assistant director position. Sole made a motion to give Mandy Babirad the title of Assistant Director with a ten percent salary increase. Motion seconded by Vecellio. Discussion – job description would be developed by the Operations Committee with consultation with Matt. Motion carried unanimously.

Rothstein raised the issue of our Board meetings being held on the same night as Village Board meetings, and asked whether it would be possible to hold our meetings on a different night. Pavloff will send out a Doodle poll to Board members to determine whether there is another night in the month that will work.

Treasurer’s Report – Sole: The Key Bank accounts have been closed. We have $614,514 in our reserve accounts, and $346,253 in operating funds. We have CDs with Berkshire Bank and the Bank of Greene County. Jim Tuttle made a motion to allow Marian Sole to replace Bruce Charbonneau as signatory on these accounts. Motion was seconded by Leber and carried unanimously. Sole also reported that her family is making a contribution to the library to fund bilingual signage.

February Minutes: A motion to approve the February minutes was made by Tuttle, seconded by Altman and passed unanimously.
**January Expenditures:** Lohrenz reported on and approved the January check register ($15,400.30), and the January credit card statement ($1013.31).

**Nominating Committee – Wilson:** Exit interviews were held with trustees leaving the board. Many positive thoughts were shared. Some of the suggestions could be parsed out to standing committees, such as restoration of the sundial (to Fundraising or B&G Committee?). We had quite a few applicants for our open board seats. The Nominating Committee met with six candidates and is recommending Christina Scott and Kevin Gilrain to fill the open board seats. The candidates were introduced and asked to give a little bit of background about themselves and their interest in the library.

Wilson made a motion to appoint Christina Scott to a three-year term ending in March 2025. Motion seconded by Sole and carried unanimously.

Wilson made a motion to appoint Kevin Gilrain to a three-year term ending in March 2025. Motion seconded by Sole and carried unanimously.

Wilson made a motion to appoint Ann Birckmayer to a three-year term ending in March 2025. Motion seconded by Sole and carried unanimously.

Wilson made a motion to appoint Kathryn Schneider to a three-year term ending in March 2025. Motion seconded by Sole and carried unanimously.

Wilson made a motion to appoint Bernadette Powis to a three-year term ending in March 2025. Motion seconded by Sole and carried unanimously.

**Building & Grounds – Schneider:** We are looking at transitioning from oil to propane. The staff restroom has no heat in it, and we are looking at ways to fix that. Also looking at having windows cleaned. The committee looked at the sundial – it was a memorial gift so they’d like to have it repaired. It needs a new base. We also need to start having emergency drills in the building in the near future. There will be a yard clean up in the spring, with more information to follow.

**Finance – Sole:** The committee has been working on the Investment Policy.

**Audit – Leber:** The accountant has all the materials for the audit. This year a financial review will be done, with a full audit to be done next year.

**Operations – Altman:** Distributed two policies for review – a Public Comment Policy and newly revised Bylaws. The bylaws revision includes term limits and residency requirements. There was discussion of term limits, and of whether new board members could be provided with a mentor for their first year on the board.

**Fundraising – Lohrenz:** The committee did not meet this month.

**Sustainability – Spielmann:** This is a new committee that was just formed, and Spielmann asked if trustees were interested in serving on it, that they let him know.

**Public Comment:** None

**Good of the Order – All:** Spielmann stated he was in favor of providing new trustees with mentors. Lohrenz congratulated and thanked Spielmann for moderating the Village’s mayoral candidates forum recently.
Motion to adjourn made by Tuttle and seconded by Leber. Motion carried unanimously and meeting was adjourned at 8:26 p.m.

Respectfully submitted,

Karen Vecellio