

Draft Minutes
KML - Board of Trustees Meeting
June 20, 2023

Present:

Seth Agata

Patricia Altman, President

Roberta Baldini

Ann Birckmayer

Kevin Gilrain

Sharon Jensen

Brad Lohrenz, Vice President

Marisa Rothstein

Kathryn Schneider

Christina Scott, Secretary

Marian Sole, Treasurer

Matthew Pavloff, Director

Absent: Amy Abbati, Jodie Corngold, Bernadette Powis, Jim Tuttle

Guests: Louise Marks, Friends of the Library

Call to Order/Announcements: P. Altman called the meeting to order at 7:01pm.

Public Comments:

May Minutes: A motion to approve the May minutes was made by Sole and Lohrenz seconded the motion; the minutes were unanimously approved.

Friends of the Library: Marks commented on the success of the Friends' book sale. \$5,900 is the highest amount they have ever made. They are planning on another book sale for September. The Friends were very happy to help promote the 414 and will continue to work with Matt. The library's book self is very successful - it continues to bring in around \$100 a month. The Friends will host a pop-up sale at the Farmers Market in July and in August to see pre-filled totes with books. Multiple terms are ending in September and there will be a lot of positions that will need to be filled.

Director's Report: Pavloff reported on the newest 414 bill as the new ruling will not be available for this year, but will be beneficial the following years. The library began an Adopt-a-Shelf program. This will allow people from the community who love the library to have a hands-on impact on our collection. Volunteers will have a section of shelf that they "adopt" and take responsibility for maintaining once a week or every other week. So far, 12 individuals have volunteered. Pavloff also discussed the upcoming Drag Story Hour and the various measures being taken to ensure that the event goes smoothly.

Treasurer's Report: Sole reported that there are some errors on the financial overview - the CD from the Bank of Greene County is not part of the reserve fund, it is part of the operations fund. The Schwab account, as of today, is currently at \$612,000.

May Expenditures: Gilrain reviewed and approved the May check register and Visa bill ***

June Expenditures: Lohrenz agreed to review the June expenditures.

Audit: Baldini reported that the audit committee is waiting to complete a walk through with the insurance company and will report back.

Buildings & Grounds Committee: Schneider reported that the committee met to review the indoor air quality plan and completed a waste audit for the sustainability initiative. The committee will not meet in July.

Finance Committee: Sole reported that Steve Bouchey presented to the finance committee. Bouchey reviewed the stocks and bonds in which our reserve is currently invested. We are keeping a 60/40 split with stocks and bonds. The pure ESG is at 10%. M. Rothstein is completing a review of the library's portfolio to see which companies are high on the ESG list.

Fundraising Committee: Lohrenz reported on the final numbers of our first Artist's Studio Tour. After expenses, we raised roughly \$20,000. The committee, moving forward, will work on assisting artists in the selling of their work as well as going through the list of what worked well and what needs to be fixed.

Nominating Committee: Scott reported on the new trustee breakfast meeting. The new trustee meeting was hosted by the nominating committee and included the executive committee. It provided a chance for new trustees to get questions answered and introduce themselves to the executive committee. The nominating committee also held a meeting to discuss the timeline for the newest round of trustees. We will be in need to fill three slots in 2024. We are asking each trustee to invite between one and four members of the community to a recruitment event in August. The recruitment event would allow everyone to participate in the development of new trustees and members of the community learning about what we do.

Operations Committee: Powis reported on the committee's work on the Pre-Employment Policy and the ADA policy and thanked S. Agata for his hard work. For the ADA policy, the committee is asking for comments and edits for approval at the July meeting. For the library's new background check policy on employees, it can be handled and charged by the company as a case by case and there is no annual fee for using their services. A motion to approve the new background check policy was made by M. Sole and seconded by M. Rothstein. The policy was

unanimously approved. The committee is still working on a child safety and disruptive behavior policy and will bring that to the board for discussion when ready.

Sustainability Committee: Gilrain reported that the committee has almost 90% of the SLI complete with roughly 5 items remaining. Once ready, the committee will present to the board and then will submit a presentation for certification from NYS.

Old Business: Altman reported on the signatures received for the 414. So far, we have 125 for Stuyvesant and 453 for Kinderhook, with a goal of 523 for Kinderhook. We are above the minimum, but Altman requests that we continue through the weekend. Once signatures are confirmed the petitions will be delivered to the Stuyvesant and Kinderhook town clerks in order to be placed on the November ballot.

New Business: Lohrenz and Birckmayer are on the NY Forward Committee for Kinderhook. There is \$2.25 million available from the state for Kinderhook. There is an open call for projects that the State will choose from. The grant money is reimbursable, which may mean many non-profits will have difficulty putting the money up front. Due to the library's reserve fund, we have the opportunity to propose a project. A discussion was had on the possibility of a childcare center being developed at St. Paul's and how support from the library would work and if it is beneficial for the library to promote this proposal to the NY Forward committee.

Adjournment: A motion to adjourn the meeting made by Jensen, seconded by Baldini and was unanimously approved. The meeting was adjourned at 8:16pm.