Present: Seth Agata, President Patricia Altman, Roberta Baldini, Ann Birckmayer, Kevin Gilrain, Vice President Brad Lohrenz, Bernadette Powis, Marisa Rothstein, Kathryn Schneider, Director Matt Pavloff

Excused: Amy Abbati, Jodie Corngold, Sharon Jensen, Christina Scott, Treasurer Marian Sole, Jim Tuttle

Guests: Louise Marks, Friends of the Library

Meeting called to order by Altman at 7:00 p.m.

Public Comments: None.

April Minutes: A motion to approve the April minutes was made by Gilrain, seconded by Schneider, and passed without dissent.

Friends of the Library Report: Marks reported that membership renewals are coming in, but are delayed slightly because of the change in membership dates. That said, there are currently over 140 members of the Friends, and 20 new members. She also reported that the current slate of officers will turn over in September and the council is currently starting their nomination procedure. She and Matt have also been discussing how best to manage Friends’ contributions to the Library in a way that best matches both organizations’ budget lines.

Director’s Report: Pavloff distributed the director’s report in advance for review. He discussed the possibility of receiving bullet aid from elected officials to improve green infrastructure, the memorial donations for the property, and upcoming events at the library.

Treasurer’s Report: Birckmayer filled in for Sole. The Schwab account continues to rise, and is close to the starting amount of nearly one year ago. She also corrected the financial overview report by acknowledging that the outstanding pledges from the Capital Campaign had been removed at the previous board meeting.

March Expenditures: Tuttle reviewed and signed off on the March expenditures, which included $13,881.24 from checking, and $2,396.90 on the credit card statement.

April Expenditures: Baldini reviewed and signed off on the April expenditures, which included $10,368.81 from checking, and $1,435.99 on the credit card statement. She noted that three receipts were missing, and Pavloff will attain replacement copies of those.

Audit Committee: Agata reported that the committee met with our building insurance broker, Metzwood, to discuss renewing. The insurance company is planning a walkthrough of the building to reevaluate our needs, and the committee decided not to pursue cybersecurity coverage this year.

A discussion regarding emergency board action between meetings was discussed, and Agata made a motion to approve an amendment to the bylaws stating that the board could take appropriate action as needed between board meetings. The motion was seconded by Powis and passed without dissent.

Building & Grounds: Schneider was pleased to report that the fence had been painted, plaques had been placed, and a site management plan had been drafted. The committee will be focusing on retrofitting light fixtures as per our sustainability study and will explore adding dimmer switches or
photosensitive dimmers. Schneider also found a contractor to glaze two of the windows and caulk around the edges, as suggested in the green energy report.

**Fundraising:** Lohrenz thanked everyone for their help with the art studio tour, and reported that it was a huge success! He is estimating that the tour brought in between $21,000 and $22,000, and is working on sending out thank you acknowledgments. The committee is exploring next steps, whether that means a repeat next year or something else.

**Operations:** Powis reported that the committee is working on a background check policy, which will be ready to review at the next meeting. A discussion about safety surrounding Drag Story Hour followed, and Pavloff discussed strategies with the board. Trustees are asked to be present for the event to help with crowd management, and Pavloff suggested that police be alerted to the event, but not on site. He will also reach out to the sheriff’s department regarding active shooter training for the staff.

**Sustainability:** Gilrain reported that there are only 22 remaining required tasks on the Sustainability Libraries Initiative task sheet, and there are plans for accomplishing all of them. One of the key focuses will be on diverse recruiting strategies for board nominations.

**New Business:** Altman distributed petitions for Stuyvesant and Kinderhook trustees, and reviewed the procedure behind getting signatures. She also reviewed the timeline. The minimum number of signatures needed are 426 for Kinderhook and 96 for Stuyvesant. However, she requested that trustees try to get as many as possible to account for signatures that are invalid for some reason.

A motion to seek voter approval in the town of Kinderhook to increase the town’s annual contribution for the operating budget of the Kinderhook Memorial Library by $12,887 to the sum of $270,631 was made by Altman, seconded by Rothstein, and passed without dissent.

A motion to seek voter approval in the town of Stuyvesant to increase the town’s annual contribution for the operating budget of the Kinderhook Memorial Library by $1,819 to the sum $38,205 was made by Altman, seconded by Powis, and passed without dissent.

**Old Business:** Pavloff distributed a draft 2024 budget for review. The budget had been workshoped with the finance committee, and includes appropriate increases for inflation, cost of living, and other areas where the library might see increases in the coming year. He is also proposing hiring an additional part time staff member to focus specifically on outreach and publicity, as well as typical library tasks.

**Public Comments:** None.

**The Good of the Order:** None.

**Motion to adjourn:** A motion to adjourn was made by Powis, seconded by Lohrenz, and passed without dissent. The meeting was adjourned at 8:22pm.