Call to Order/Announcements:

Public Comments:

October Minutes: A motion to approve the October minutes was made by Jensen, seconded by Powis, and passed without dissent.

Friends of the Library: Knights reported that the Friends are currently in the midst of planning their Candlelight Night event, which will have free cookies and books for visitors. They will be sharing the room with the Kinderhook Garden Club.

Director’s Report: The director’s report was distributed in advance for review. Pavloff discussed staff attending the NYLA conference, the new e-newsletter and website, a homeschooling group that has been meeting at the Library, and the success of the teen librarian’s Teen Volunteers program.

Treasurer’s report: Sole distributed the Profit and Loss statement ahead of the meeting for trustees to review.

September Expenditures: Lohrenz reviewed the September check register ($19,049.59) and Mastercard bill ($3,635.60) and found no issues.

October Expenditures: Baldini reviewed the October check register ($16,754.48) and Mastercard bill ($2,566.61) and found no issues.

November Expenditures: Powis volunteered to review the November expenditures.
Building and Grounds Committee: Schneider thanked the trustees and others in attendance for all of their help with the library clean-up day in October, and reviewed all that tasks that had been accomplished. She also discussed a meeting with the gardening volunteers and Harry Birckmayer regarding the watering/maintenance schedule for the upcoming year, as well as plans for the garden. She informed the board that the Library will soon have a compost bin and noted that we have been experiencing HVAC issues.

Finance Committee: Pavloff presented the 2024 draft budget, which had been distributed at the October board meeting. Sole put forward a motion to approve the budget, which was seconded by Gilrain and passed without dissent.

Audit Committee: Nothing to report.

Operations Committee: Powis presented the updated Public Notices/Displays and Exhibits/Meeting Room Policy, which had been distributed at the October meeting. A motion to approve the policy was made by Gilrain, seconded by Sole, and passed without dissent.

Powis presented the updated Patron Code of Conduct policy, which had been distributed at the October meeting. A motion to approve the policy was made by Jensen, seconded by Scott, and passed without dissent.

Fundraising Committee: Lohrenz informed the board that the annual appeal is being finalized, and he will be working with Pavloff and Anne Schaefer on the design. He also discussed the Art Tour date, which has been set for May 4th-5th, and the current plans to try a haunted tour of Kinderhook in the fall of 2024.

Sustainability Committee: Gilrain informed the board that the committee is finalizing the last few items on the Sustainable Libraries Initiative checklist, and has also begun piecing together the final presentation.

Nominating Committee: Gilrain thanked the board for filling out the survey that he had sent around on their individual experience and background. He compiled the data and presented it to the board, highlighting areas that needed to be improved upon.

Old Business

Strategic plan 2024: Altman reviewed the strategic plan draft which had been developed by Gilrain and herself. The plan was distributed for trustees to review, and feedback and suggestions will be reviewed at the December meeting.

New Business

Public Comments: None

Next meeting: December 19, 2023

Adjournment: A motion to adjourn was made by Jensen, seconded by Gilrain, and passed without dissent. The meeting was adjourned at 8:22pm.