Volunteer Opportunities

Volunteer Engagement Team – Volunteer Job Description

Our Team: Our volunteers dedicate their resources, time and talents to supporting our Library.

Who are we looking for: The Friends are seeking 3-5 volunteers to establish our Volunteer Engagement Team to identify ways to attract and engage volunteers, to design volunteer training/orientation activities, to support our volunteers, and to identify ways to track metrics associated with volunteer time.

Prior experience coordinating/working with volunteers and volunteer management is desired.

Availability/Commitment: Volunteers should anticipate volunteering 2-4 hours per month. Meetings may be in person or via Zoom.

Activities: Activities may include:

- Identify ways to engage and attract volunteers
- Identify and market volunteer opportunities
- Design training/orientation activities for volunteers
- Train volunteers
- Support volunteers
- Identify ways to document and report metrics associated with volunteer time
- Working in collaboration with other Friends’ teams/team members/Executive Council members as well as library staff and Board Trustees

Interested in volunteering – email us at friends@kinderhooklibrary.org and let us know more about your experience. Please put Volunteer Team in the Subject line of your email.

Looking forward to hearing from you!