

DRAFT MINUTES
KINDERHOOK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
FEBRUARY 20, 2024

Present

Seth Agata
Roberta Baldini
Ann Birckmayer
Kevin Gilrain
Sharon Jensen
Christina Scott
Kathryn Schneider

Amy Abbati
Jodie Corngold
Marisa Rothstein
Brad Lohrenz
Bernadette Powis
Marian Sole
Matthew Pavloff, Director

Excused

Trisha Altman, Jim Tuttle

Guests

Cindy Knights, Chair-Friends of the Library, Kathy Peckenham

Public Comments:

Call to Order/Announcements: Gilrain called the meeting to order at 7:01 PM

Opening Comments: Gilrain thanked Trustees for their feedback on the January survey.

December Minutes: A motion to approve the January minutes with amendments was made by Powis, seconded by Jensen, and passed without dissent.

Friends of the Library: Knights discussed the Friends membership drive. Current membership is at 130 members, with 23 new members and 107 renewing. Friends are still looking for ways to engage with members. The bookmark making contest was a success. Friends are looking for volunteers to help out at the book donation drop off days on March 2nd and April 6. The Friends Book Sale will be May 18th and 19th.

Director's Report: Pavloff highlighted meeting room use and need for exploring more spaces for groups and events. He informed the board that Stuyvesant hours will start this week; he has hired a new part time evening clerk; and Advocacy Day was a success. The Annual Report was distributed in advance for review. Jensen made a motion to approve the annual report for submission, Scott seconded, passed without dissent.

Treasurer's report: Birckmayer discussed meeting with bookkeepers on Friday. The town of Stuyvesant funds were deposited on February 14th.

January Expenditures: Baldini reported on the January check register (\$16,430.47) and Mastercard bill (\$1,462.73). Sole moved to accept treasurers report, Powis seconded, passed without dissent. Lohrenz will review the February check register.

Collaboration/Discussion Items: Gilrain discussed feedback on surveys around Board Meeting times and frequency. He also discussed the goals and value of Community Conversations.

Building and Grounds Committee: Schneider reported on B & G's meeting, including the installation of new heat pumps. Electrical work has been postponed. Estimate for a compost bin has been approved and will be built by the springtime. An investigation on what to do about the oil tanks in the basement will take place.

Finance Committee: Nothing to report.

Audit Committee: Nothing to report.

Operations Committee: Powis reported on which policies are being worked on. DEI Policy is being worked on next.

Fundraising Committee: Lohrenz reported that the annual appeal has raised over \$23,000, and they are expecting a few more contributions. The committee is looking for a venue suitable for the Art Tour cocktail party.

Sustainability Committee: Gilrain reported that the SLI final presentation was submitted.

Nominating Committee: A motion to elect Agata to the Executive Committee was made by Powis, seconded by Lohrenz, and passed without dissent. Powis made motion to go into executive session to discuss the slate of trustee candidates at 8:17 pm, Agata seconded, passed without dissent. The board came out of executive session at 8:42pm.

Old Business:

Bylaws Changes: A proposal to change the bylaws to update the membership of the nominations committee was distributed at the January meeting for review. A motion to accept the changes was made by Agata, seconded by Sole, and passed without dissent.

New Business:

Emeritus designation: A motion to consider creating an Emeritus designation for former trustees who have exhibited exemplary dedication to the Library was made by Sole, seconded by Lohrenz, and passed without dissent.

A motion to recommend Gary Spielmann for the honor of President Emeritus was made by Gilrain, seconded by Sole, and passed without dissent. Gilrain agreed to contact Spielmann.

Public Comments: None

Next meeting: March 19, 2024

Adjournment: A motion to adjourn was made by Schneider, seconded by Scott, and passed without dissent. The meeting was adjourned at 8:56PM.

Recorded by Mandy Babirad