

*DRAFT MINUTES*  
**KINDERHOOK MEMORIAL LIBRARY BOARD OF TRUSTEES MEETING**  
**May 20 2025**

**Present**

Brad Lohrenz, President  
Karen Seymourian, Vice President  
Sharon Jensen, Secretary  
Amy Abbati  
Seth Agata

Ann Birckmayer  
Jonathan Brennan  
Jodi Corngold  
Ned Depew  
Erica Sapkiewicz  
Matthew Pavloff, Director

**Guests**

Catherine Casey, Friends of the Library

**Excused** Roberta Baldini, Amparo Hofmann, Rebecca Milone, Carol O'Donnell, Kathy Pakenham

**Call to Order/Announcements:** Lohrenz called the meeting to order at 7:07 PM

**Announcements:** Lohrenz informed trustees that MHLS was hosting a 414 Meetup on Thursday, May 22 and encouraged any available to attend.

**April Minutes:** Minutes were distributed in advance for review. A motion to approve was made by Seymourian, seconded by Birckmayer, and passed without dissent.

**Friends of the Library:** Casey reported on the May Friends meeting. Friends are appreciative of the trustees that came to speak at their last meeting and are looking to identify ways to support fundraising and marketing efforts. They are preparing for their spring book sale on June 6-8. Friends will be hosting a children's book sale as part of the summer reading program kickoff. Discussion ensued about continued partnership between the FOKML and the Board of Trustees.

**Director's Report:** The Director's report was submitted in advance. The state budget was approved; libraries will receive an increase of 2% to general operations and \$10 million in library construction aid. Pavloff recently attended a Finance for Directors training at MHLS and updated the board on library programs and events.

**Treasurer's report:** Pakenham shared the treasurer's report before the meeting. The report was reviewed by the trustees. The Finance Committee and the Director proposed the adoption of a revised budget once the new draft is finalized. The April P & L was discussed. The finalized new draft budget for 2025 will be presented in June and will be voted on in July. Brennan volunteered to review the April expenditures, and Abbati volunteered to review the May expenditures.

**Audit Committee:** Seymourian reported on a meeting with Pavloff to outline the role of the

audit committee as well as to discuss reviewing employee health care plans. The committee did not meet this month.

**Building and Grounds Committee:** The committee did not meet this month.

**Finance Committee:** The committee proposed raising the tax cap and seeking an 8% increase in 414 funding. This would be an increase of \$21,650.48 for Kinderhook and \$3,056.40 for Stuyvesant.

**Fundraising Committee:** Sapkiewicz reported that the cocktail party fundraiser will be held at the end of June. Trustees were encouraged to RSVP to ensure an accurate head count. A Scavenger Hunt fundraiser will be held on July 12th. The event will take place at the restaurant, Tequila Sunrise. The Library will be collaborating with the MacHayden Theatre on a fundraiser in September.

**Operations:** Jensen reported that the committee met and reviewed the Law Enforcement policy, with proposed changes to be shared at a future meeting.

**Nominating Committee:** Nothing to report.

**Old Business:** None

**New Business:**

414 and Tax Cap: The board discussed raising the tax cap and the proposed 8% increase in 414 funding. Discussion ensued about the proposed amount and the need for a 414. The board will vote on this proposal at the June meeting.

**Public Comments:** None

**Adjournment:** A motion to adjourn was made by Seymourian, seconded by Birckmayer, and passed without dissent. The meeting was adjourned at 8:37 PM.

**Next meeting:** June 17<sup>th</sup>, 2025