DRAFT MINUTES
KINDERHOOK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
JULY 21, 2026

Present
Amy Abbati
Seth Agata
Roberta Baldini
Ann Birckmayer
Jonathan Brennan
Kathy Pakenham
Ned Depew
Brad Lohrenz
Sharon Jensen
Carol O'Donnell
Karen Seymourian
Matthew Pavloff, Director

Excused
Jamuna Kelley
Jodie Corngold

Guests
Clare Dunn, Friends of the Library

Call to Order/Announcements: Lohrenz called the meeting to order at 7:11pm.

Announcements: Lohrenz reminded the board that there is no meeting in August.

June Minutes: A motion to approve the June minutes was made by Seymourian and was seconded by Baldini. The motion was passed with unanimous approval.

Friends of the Library: Dunn reported on the upcoming Cabaret Night on August 29th. The next book sale will be the last weekend of September.

Director's Report: Pavloff distributed the director's report in advance for review. He reported a great turnout for the summer reading program kickoff party. The Library will be keeping statistics on where program attendees are from this summer to get a better idea of their patron population. He attended the Directors' Association meeting in Poughkeepsie where the discussion focused on approval of the percentage of support libraries give the Mid-Hudson Library System.

Treasurer's report: Pakenham reported that we are currently on budget according to our tracking metrics. Two resolutions were proposed. A motion to approve the first resolution was made by Packenham and seconded by Baldini as follows:

> **Whereas**, the adoption of the 2027 budget for the Kinderhook Memorial Library may require a tax levy increase that exceeds the tax cap imposed by state laws as outlined in general municipal law Section 3-c adopted in 2011; and

Whereas, general municipal law section 3-c expressly permits the Library Board to override the tax levy limit by a resolution adopted by a vote of sixty percent of qualified Board members;

Now therefore be it resolved, that the Board of Trustees of the Kinderhook Memorial Library voted and approved to exceed the tax levy limit for 2027 by at least sixty percent of the Board of Trustees as required by state law on July 21, 2026

Ayes: 11
Nays: 0
Not Voting: 0
Sharon Jensen
Secretary, Board of Trustees
Kinderhook Memorial Library
Kinderhook, New York 12106
Date: 7/21/26

A motion to approve the second resolution was made by Seymourian and seconded by Depew as follows:

The Board of Trustees of the Kinderhook Memorial Library, in meeting on July 21, 2026, resolves to petition the voters of the Town of Stuyvesant at the next general election, on November 3, 2026, as follows:

To seek voter approval in the Town of Stuyvesant to increase the Town's annual Contribution for the operating budget of the Kinderhook Memorial Library by four thousand, two hundred and twenty-six dollars ($4,226) to the sum of forty-six thousand, four hundred and eighty-seven dollars ($46,487).

Baldini reviewed the June check register ($19,231.11) and credit card statement ($2,671.72) and found no errors. Pakenham will review the July expenditures and Agata will review the August expenditures.

Audit Committee: Seymourian reported that the committee met and continued work on the personnel policy and staff handbook. She consulted MHLS about these policies. They suggested hiring a consultant, and the committee will look at this possibility and additional resources in developing these policies. The board discussed the current vaccination policy and will address rescinding or amending it for a vote at the next meeting.

Building and Grounds Committee: Brennan reported that the committee did not meet.

Finance Committee: Pakenham reported that the committee met and discussed the gift acceptance policy. They also discussed the committee's role in the strategic plan initiatives. They worked on the committee description and its roles and responsibilities. The draft 990 was presented to be reviewed before the September meeting.

Fundraising Committee: O'Donnell reported that the committee met. The Art Tour is September 19th and 20th. Marketing is ongoing. Online Auction is moving forward. The committee urges trustees to solicit donations. Sales for the Scavenger Hunt are very low, and the trustees were urged to promote the event. The cocktail party fundraiser is set for July 25th. Pavloff provided an update on further Dyson Foundation grants we are exploring. We applied for a grant to support our tutoring programming from the Hover Foundation. We did not get the Ackerman Grant due to a highly competitive year. There are other grant funding sources being actively explored. O'Donnell reported they reviewed the committee roles and responsibilities, strategic plan initiatives, and yearly plan.

Operations Committee: Baldini reported that the committee met and all members were present. Discussed the roles and responsibilities of the committee. There was a robust discussion of updates to the bylaws. There was a discussion of term limits and term lengths, inclusion of committee descriptions, and inclusion of a style guide. A motion to approve the Law Enforcement Policy was made by Jensen, seconded by O'Donnell, and passed without dissent
The Gift Acceptance Policy was discussed.

Nominating Committee: Jensen reported that the committee met. The committee interviewed three candidates. All three were excellent candidates with needed skills and community connections. The committee has been in contact with the Operations Committee regarding updates to the bylaws regarding the number of trustees on the board. Due to the board's increased workload, especially given the expanded committee and trustee responsibilities for implementing the strategic plan initiatives, the nominations committee proposes amending the bylaws to change the number of trustees to up to 19 members in accordance with our charter. A proposed amendment was distributed.

Old Business: No old business

Public Comments: None

Next meeting: September 15, 2026

New Business: Pavloff discussed the Free Direct Access program from MHLS and requested board approval for MHLS. A motion to approve was made by Brennan, seconded by O'Donnell, and passed without dissent.

Adjournment: A motion to adjourn was made by Jensen, seconded by O'Donnell, and passed without dissent. The meeting was adjourned at 8:27 pm.